

Group / Activity:	Model Railway Group
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Date:	November 2025
Approved by PCC:	25 th November 2025
Document Number:	2025.12.04_MRG Risk Assessment Version 0

1. BUILD STATUS:

The most recent amendment first.

Version	Date	Author	Reason
0	November 2025	Tim Neville	Revision

2. AMENDMENTS IN THIS RELEASE:

Section Title	Section Number	Amendment Summary
Safeguarding concerns	14	Whole section added

3. DISTRIBUTION:

Version	Issue Date	Issued To
0	04/12/2025	Tim Neville

St John's Church Yeovil – Model Railway Group – (Schoolrooms)

Risk Evaluation		LIKELIHOOD (L) 1 Very Unlikely 2 Unlikely 3 Likely 4 Very Likely 5 Almost Certain			SEVERITY (S) 1 No Injury 2 First Aid Injury 3 A 3 Day Injury 4 Major Injury 5 Fatal/Disabling			St John the Baptist Church Church Street, Yeovil, Somerset, BA20 1HE		
LIKELIHOOD								Assessment undertaken by:		
SEVERITY	0	1	2	3	4	5	Tim Neville (Model Railway Group)			
	2	4	6	8	10	Date: November 2025				
	3	6	9	12	15	Review Date: November 2027				
	4	8	12	16	20	References:				
	5	10	15	20	25					
Risk = Likelihood x Severity										
Location / Area Assessed:		Schoolrooms – Model Railway Group Activities								
Persons at Risk:		Members of the Model Railway Group, meeting in the schoolrooms.								
Hazard	L	S	Risk Score	Measures to Minimise Risk	L	S	Residual Risk Score			
1. Injury from fall: Trip Hazards - leads, carpet.	3	4	12	Look out for trip hazards, tape leads down where possible, tape down edge of carpets. Use high-visibility warning tape where necessary.	1	4	4			
2. Steps and stairs - falling down.	3	4	12	Check steps and stairs are in good condition, steps and stairwells are well lit.	1	4	4			
3. Injury from Chemical Hazard - cleaning products, paint Poisoning, burns.	2	3	6	Make sure products are clearly labelled. Products kept in locked cupboard (COSH) or retained by group members.	1	3	3			
4. Manual handling - moving tables, chairs and other church furniture.	3	3	9	Do not lift if you do not need to, slide objects onto a trolley and use trolley where possible for example lift chairs onto trolley singularly and then move chairs, if not sure use more help. Warning notices put in place visible to those moving chairs	1	3	3			
5. Manual handling injury – moving Railway “boards”	4	3	12	Ensure two-person lift per board wherever possible, especially if carrying up and down stairs. Ensure adequate method of handling where possible (appropriately placed handles)	1	3	3			
6. Electrical – electrocution burns, electric shock	2	4	8	Ensure only competent (1) and trained people use equipment, wires and equipment are regularly checked by qualified people	1	4	4			
7. Burns - Use of soldering irons	3	2	6	Ensure only competent (1) people use equipment. Ensure access to cold tap to cool burns.	1	2	2			
8. Cuts and abrasions / possible eye injury from use of Power tools	3	2	6	Ensure only competent (1) people use equipment. Ensure availability of safety eyewear and encourage use. Ensure immediate access to basic first aid kit.	2	2	4			
9. Cuts from use of hand tools including sharp blades	3	2	6	Ensure only competent (1) people use equipment. Ensure immediate access to basic first aid kit.	2	2	4			
10. Use of glues and paints	3	2	6	Make sure products are clearly labelled. Ensure good ventilation	1	2	2			
11. Broken glazing - Cuts Persons at risk: All schoolrooms users	2	3	6	Safety glass in doors. Use of safety film cover on any broken window panes (- contingency action if required)	1	3	3			
12. Storage on top of cupboards in schoolrooms (curtained shelf) – Objects falling; persons falling when getting items down. Persons at risk: All persons storing objects on top of cupboards	3	3	9	Warning Notices put in place.	1	3	3			
13. Stairlift - Breakdown. All persons using stairlift	2	3	6	Has battery power back-up. Stairlift not to be used unaccompanied.	1	3	3			

THIS IS A GENERIC RISK ASSESSMENT. IF AT ANY POINT YOU COME ACROSS A SITUATION OR RISK NOT MENTIONED ABOVE THEN IT IS IMPORTANT THAT YOU CARRY OUT YOUR OWN RISK ASSESSMENT AND TAKE APPROPRIATE ACTION.

St John's Church Yeovil – Model Railway Group – (Schoolrooms)

14. Safeguarding concerns - harm to a child or vulnerable adult	2	3	6	<p>When someone under 18 attends the group:</p> <ul style="list-style-type: none"> • 2 Leaders present who have been safely recruited with St John's DBS checks up-to-date • The 2 leaders agree to adhere to the Parish Safeguarding Policy, are trained in Safeguarding as required by the Church of England and know who to refer to if there is a concern • Register kept for each session • No medication administered without written parental permission. Youth responsible to bring and take their own medication to group if needed. • No photos of under 18s taken during groups or activities without written parental permission • No WiFi access given to young people. • Where parents attend the parent remains responsible for supervising their own child, including any use of medication 	1	3	3
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NOTE: (1) "competent" as judged by experienced members of the group.